



EASTERN SHIRES
PURCHASING
ORGANISATION

A LOCAL AUTHORITY PURCHASING AND DISTRIBUTION CONSORTIUM

CONSORTIUM SECRETARY: JOHN SINNOTT, MA, DipI. P.A.,
CHIEF EXECUTIVE, LEICESTERSHIRE COUNTY COUNCIL

Date: 8 February 2013
My Ref: PH/ESPO
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To: Members of the ESPO Finance and Audit Subcommittee

Dear Member,

ESPO FINANCE AND AUDIT SUBCOMMITTEE

A meeting of the Finance and Audit Subcommittee will be held on Monday, 18 February at 10.30 am in the Gartree Committee Room at County Hall, Glenfield, Leicester.

Yours faithfully,

for Consortium Secretary

AGENDA

<u>Item</u>	<u>Marked</u>
1. Minutes of the meeting held on 20 November 2012.	A
2. To advise of any other items which the Chairman has decided to take as urgent elsewhere on the agenda.	
3. Declarations of interest in respect of items on the agenda.	
The Chairman will be asked to consider Item 8 on the agenda at this stage of the meeting, which will involve the likely exclusion of the public.	
4. External Audit Plan 2012/13 - Mitigation of Risk of Fraud. (Report of the Consortium Treasurer)	B
5. Effectiveness of the System of Internal Audit. (Report of the Consortium Treasurer)	C

6. Progress against the Internal Audit Annual Plan. D
(Report of the Consortium Treasurer)
7. Project Controls.
(Presentation of the Director)

The public are likely to be excluded during the consideration of the following items of business in accordance with Section 100(A)(4) of the Local Government Act 1972 (Exempt Information):

8. Forecast Outturn 2012/13 and Draft Medium Term Financial Strategy 2013/14 - 2016/17. E
(Joint report of the Consortium Treasurer and Director)
(Exempt under paragraphs 3 and 10 of Schedule 12(A))